

**Directorate of Town Planning, Odisha,
Bhubaneswar**

No.MP-103/2022. 393 /DTP., Bhubaneswar the 30th January, 2023.

TO

The Additional Secretary to Government(TP)
Housing & Urban Development Department,
Odisha, Bhubaneswar.

Sub:- Uploading the proceeding of Pre-bid meeting held on 24.01.2023 at 11:30 AM in the Office Chamber of Director of Town Planning, Odisha on consultancy services for preparation of GIS/RS based Comprehensive Development Plan / Master Plan for 62 towns of Odisha under 10 Packages in the Website of H & U.D. Department (www.urbanodisha.gov.in).

Sir,

Enclosed please find herewith the proceeding of Pre-bid meeting held on 24.01.2023 at 11:30 AM in the office Chamber of Director Town Planning, Odisha on consultancy services for preparation of GIS/RS based CDP/MP for 62 Towns of Odisha under 10 packages in soft and hard copy for your reference.

So , it is requested to kindly take necessary steps for uploading the proceeding of Pre-bid Quarries in Housing & Urban Development Department website (www.urbanodisha.gov.in).

Yours faithfully,

Encl:- As above

Memo No. 394 /DTP, Bhubaneswar the 30th January, 2023.
Copy forwarding to the Director, Information & Public Relation Department, Odisha, Bhubaneswar. for information .

DIRECTOR.

DIRECTOR.

PROCEEDING OF THE PRE-BID MEETING CONSULTANCY SERVICES FOR PREPARATION OF GIS/ RS BASED COMPREHENSIVE DEVELOPMENT PLAN/ MASTER PLAN FOR 62 TOWNS OF ODISHA UNDER 10 PACKAGES, IN RESPONSE TO THE ADVERTISEMENT NO. MP-103/22-62/DTP, DT.06.01.2023 HELD ON DT.24.01.2023 AT 11.30 A.M., IN THE OFFICE CHAMBER OF THE DIRECTOR OF TOWN PLANNING, ODISHA, BHUBANESWAR.

Date : 24.01.2023
 Place : Office chamber of the Director, Town Planning
 Odisha, Bhubaneswar
 Time : 11.30 A.M.
 Member Present : List Attached as Annexure-1

The meeting started with the Director, Town Planning welcoming the participants officials of H& UD department, Government of Odisha.

After threadbare discussion on the suggestions received from various quarters, an unanimous decision was taken for modifying the RFP provisions as summarized under table-A and it was also decided to clarify the queries of the bidders through response as tabulated in table-B. It was decided to host the same in the website as per the conditions of RFP for utilisation by prospective bidders.

TABLE- A

SL. No	Clause No.	Previous conditions as per RFP	Decision taken in the Pre-Bid Meeting
1	1.3.1(h), 1.9- Datasheet SL. No 14(1) & Criteria, sub-criteria SL. No 1(A), Section-2 Form Tech 2.B.(A)	Experience in number of Urban and Regional Planning Projects, especially CDP/ Master Plan/ Development plan Regional and Sub-Regional Plans in GIS format covering minimum 1Lakh population/ 50 square kilometer area in India over the past ten (10) years with completion certificate from competent authority. Documentary evidence, at least, copy of few pages of contract agreement/letter of award from Authority/ Completion certificate needs to be enclosed. <i>Experience in City Development Plans (CDP) prepared for JnNURM funding / any other State funding and Concept Regional Plan / Development projects will not be considered</i>	Experience in number of Urban and Regional Planning Projects, especially CDP/ Master Plan/ Development plan Regional and Sub-Regional Plans in GIS format covering minimum 50 Thousand population or 25 square kilometer area in India over the past ten (10) years with completion certificate from competent authority. Documentary evidence, at least, copy of few pages of contract agreement/letter of award from Authority/ Completion certificate needs to be enclosed. <i>Experience in City Development Plans (CDP) prepared for JnNURM funding / any other State funding and Concept Regional Plan / Development projects will not be considered</i>
2	1.9- Criteria, sub-criteria SL. No 1(B), Section-2 Form Tech 2.B.(B)	Experience in number of Detailed Master Planning of SEZ or Industrial Park or Area Development planning or Ports spread over a minimum area of 2,000 acres over the past ten (10) years with completion certificate from competent authority (Equivalent to the area of Project Area) anywhere in India or abroad. <i>Experience in Corridor Development Plans/ Concept Regional Plan/Concept Development projects will not be considered.</i>	Experience in number of Detailed Master Planning of SEZ or Industrial Park or Area Development planning or Ports (spread in a minimum area of 2,000 acres), over the past ten (10) years with completion certificate from competent authority (Equivalent to the area of Project Area) anywhere in India or abroad. <i>Experience in Corridor Development Plans/ Concept Regional Plan/Concept Development projects will not be considered.</i>
3	Clause No. 3.4- CDP/ Master plan shall comprise Bullet-III Point-B	b. Traffic and Transportation (Intra Town and Regional)	b. Traffic and Transportation (Intra Town) however regional connectivity has to be considered in the study
4	Clause No. 3.5- Scope of work	<ul style="list-style-type: none"> 20% Stratified Random sample household survey would be undertaken for socio economic data i.e. 	<ul style="list-style-type: none"> 10% Stratified Random sample household survey would be undertaken for socio economic data i.e.

	Stages-III	demography, employment, economic characteristic, housing physical and social infrastructure besides the census data of 2001 and 2011(Census) Secondary Source Data.	demography, employment, economic characteristic, housing physical and social infrastructure besides the census data of 2001 and 2011(Census) Secondary Source Data.
5	Datasheet sl. No 14 (3)	The bidders must have at least 150 persons in their payroll as full time/contractual employees as on 30/11/2022.	Under Form Tech-2 SL No. 13 is added. Bidder to confirm of having 150 persons (Technical & NonTechnical) in their payroll and list to be enclosed.

TABLE- B

SL. No	Clause/Reference No.	Queries	Reply
1	2	3	4
1.	1.3.1 Technical Proposal (4)	Kindly clarify the terms affiliation/recognition. We understand that NRSC is required only to provide the requisite images and hence, we would like to know what sort of affiliation is required for this.	This is a suggested requirement for presentation and It is not mandatory
2.	1.9 Data Sheet	We understand that only 1 technical proposal for all the packages needs to be submitted while number of financial bids will vary according to packages chosen. Please confirm the same or if any deviation from our understanding, kindly clarify the same.	Yes, as mentioned in RFP
3.	1.9 Data Sheet Clause 14(1)	We would request you to kindly reduce the threshold limit of area to 25 sq km instead of 50 sq km in order to provide due consideration to current experiences of smaller towns included in AMRUT. Further, we understand that the area and the population threshold criteria are mutually exclusive and only one criterial fulfillment will result in accommodating the desired experience. Kindly confirm.	Please refer Table-A. SL. No1
4.		Kindly requesting to consider ongoing projects as well as we are doing multiple projects under AMRUT scheme and the AMRUT scheme has been launched quite recently	No change
5.	1.9 Data Sheet Table (1A)	Most of the Master Plans or CDPs prepared are government funded. Requesting you to accept state funded projects as well. Also, AMRUT has thus so far has been positioned in place of JnNURM and both these scheme ideally has similar objectives and hence requesting you to include those experiences	No change
6.	1.9 Data Sheet Table (1B)	Request to reduce the minimum area to 500 acres as 2000 acres generally refers to regional plan context but here Regional plan will not be considered as well	Please refer Table-A SL No.2
7.	Form Tech 7	Kindly clarify whether these support staffs needs to be deployed in that particular town.	Yes
8.	3.9 (Operation and Training	Kindly clarify that whether the training fees has to bear by the consultants.	Yes
9.	3.12 (Stages of Payment	Requesting you to keep a payment stage after submission of inception report	No change
10.	General Clause	Please allow the Parent organization to use the capabilities (Technical and Financial) of the wholly own subsidiary and vice-versa.	No change
11.	1.3.1 Part 1: Technical	Please allow the Parent organization to use the capabilities (Technical and Financial) of the wholly own subsidiary and vice-versa.	No change

SL. No.	Clause/Reference No.	Queries	Reply												
12.	Proposal, Page 5 of RFP	Please consider exemption of EMD for the firms registered with SSI and having MSME Certification. If not exempted, kindly allow the BG as submission of EMD. "As per Rule 170 of GFR--- "Micro and Small Enterprises(MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) along with NSIC certificate" are exempt from submission of EMD (Bid security). Bidders claiming exemption of EMD under this rule (170 of GFR) are however required to submit a signed Bid securing declaration.	This is a consultancy assignment so MSME/ SSI not applicable. So no exemption in EMD.												
13.	Technical Capacity,Page11 ofRFP	We request you to kindly modify the clause as mentioned below: Experience in the preparation (completion/completed upto Draft Master Plan stage/ CA Certificate showing full payment) of CDP/ statutory Master Plan in GIS format covering one/ part of the town with a minimum 1Lakh population/ 50 square kilometer area in India over the past ten (10) years with completion certificate/Payment received by CA Certification or any other documentary proof showing successful submission of Draft Master Plan from competent authority.	Please refer Table-A SL No.1												
14.	Clause 1.4 Proposal Evaluation, Quality and Cost Based Selection(QCBS), Page8 of RFP	We request you to kindly modify the clause as mentioned below: There shall be 80% weightage to technical score and 20% weightage to financial score.	No change												
15.	Clause 1.9 Data Sheet, Point No. 14 (6),Technical Capacity,Page11 of RFP	We request you to kindly modify the clause as mentioned below: Joint/ Consortium bid is permitted for 2 parties (Lead +JV partner).	Joint Venture not allowed												
16.	Clause 1.9 Data Sheet,PointNo.14 ,FinancialCapacity, Page 11 of RFP	We request you to kindly modify the clause as mentioned below: Consultancy Turnover (average 3 years) that is FY2019-20, FY20-21 and FY21-22 must be minimum Rs.10.0 crores and financial statements certified by statutory auditors.	No change												
17.	Clause 1.9 Data Sheet, Key Professionals, Page 12 of RFP	We request you to kindly modify the clause as mentioned below : <table><tr><td>Position</td><td>Professional Experience</td></tr><tr><td>Team Leader cum Urban & Regional Planner</td><td>Minimum 9 years</td></tr><tr><td>Position</td><td>Professional Experience</td></tr><tr><td>Project Manager cum Planner</td><td>Minimum 8 years</td></tr><tr><td>Position</td><td>Professional Experience</td></tr><tr><td>GIS Expert</td><td>Minimum 5 years</td></tr></table>	Position	Professional Experience	Team Leader cum Urban & Regional Planner	Minimum 9 years	Position	Professional Experience	Project Manager cum Planner	Minimum 8 years	Position	Professional Experience	GIS Expert	Minimum 5 years	No change
Position	Professional Experience														
Team Leader cum Urban & Regional Planner	Minimum 9 years														
Position	Professional Experience														
Project Manager cum Planner	Minimum 8 years														
Position	Professional Experience														
GIS Expert	Minimum 5 years														

SL. No	Clause/Reference No.	Queries	Reply
18.	Clause 1.9 Data Sheet –Criteria, sub-criteria point system for evaluation of Technical Proposal, 1A, Page 12 of RFP	We request you to kindly modify the clause as mentioned below: Experience (completed/ completed up to Draft Master Plan stage) in number of Urban and Regional Planning Projects, especially CDP/ Master Plan/ Development plan Regional/ Sub-Regional Plans in GIS format Covering minimum 1 Lakh population/ 50 square kilometer area in India over the past ten (10) years with completion certificate from competent authority/C.A. certificate for payment receipt/any other documentary proof each Project carries 4 Marks (Maximum of 5 Projects)	Please refer Table-A. SL No.1
19.	Clause 1.9 Data Sheet –Criteria, sub-criteria point system for evaluation of Technical Proposal, 1B, Page 12 of RFP	We request you to kindly modify the clause as mentioned below: A. Experience (completed/ ongoing) in number of Detailed Master Planning of SEZ or Industrial Park or Area Development planning or Ports spread over a minimum area of 2,000 acres over the past ten (10) years with completion certificate from competent authority (Equivalent the area of Project Area) anywhere in India or abroad. Experience in Corridor Development Plans/ Concept Regional Plan/Sub-Regional Plans/ Concept Development projects will not be considered. Each Project carries 5 Marks (Maximum of 2 Projects)	Please refer Table-A SL No.2
20.	Clause 1.9 Data Sheet –Criteria, sub-criteria point system for evaluation of Technical Proposal, 1C, Page 12 of RFP	We request you to kindly modify the clause as mentioned below: Experience (Completed/ongoing project with market demand part completed) of conducting market assessment for new cities/urban areas/industrial townships/clusters/SEZs/port over the past seven (7) years. Each Project carries 3 Marks (max. 6 marks).	No change
21.	Clause 1.9 Data Sheet –Criteria, sub-criteria point system for evaluation of Technical Proposal, 1D, Page 12 of RFP	We request you to kindly modify the clause as mentioned below: Experience in projects involving GIS based base map preparation including ground truthing/ Utility Mapping/ Mapping through Survey resurvey using DGPS & ETS/ LULC mapping, other than above declared projects value above Rs. 30 Lakhs over the past seven (7) years. Documentary evidence/ copy of few pages of contract agreement/ letter of award from Authority need to be enclosed.	No change
22.	Clause 1.9 Data Sheet, 1E, Page 14 of RFP	We request you to kindly modify the clause as mentioned below: Turn over for immediate preceding 3 years (Not less than Rs. 10.0 crores annum) For Average Turn Over of Rs. 10.00 Crores -5 marks, For every additional Rs. 2 Crores - 1 mark each, Max - 10 marks.	No change
23.	Section-1 Clause 1.9 (Sl. No. 5 I. of Data Sheet) P. No 11	If not exempted by the Tender Inviting Authority, we request you to kindly accept Bank Guarantee against EMD submission. We believe that EMD may be drawn from any Scheduled or Nationalized Bank of India.	No change
24.	Criteria, sub-Criteria Point System P. No. 13	Zonal Development Plans to be considered. Projects, whose Draft MPs has been submitted should be considered. Proof in form of any communication from the client can be considered.	No change

SL. No.	Clause/Reference No.	Queries	Reply
25.	-	Projects with an area of 250 acre and above can be considered because the minimum area of Townships is 250 acre as per many township policies. Hence it can be considered. We also request to kindly modify the each project carries 4 Marks instead of 2 marks (Maximum of 2 Projects)	Please refer Table-A SL No.2
26.	-	It is understood that the Master Plan projects can also be considered. Kindly clarify.	Yes
27.	Section-4 Clause 4.28 P. No. 53	The Tender Inviting Authority is hereby informed in regards to the Office Memorandum No. F.9/4/2020-PPD published by Ministry of Finance, Department of Expenditure, Procurement Policy Division; dated 12th of November, 2020 signed by Mr. Kotluru Narayana Reddy (Deputy Secretary to the Govt. of India). Attached as Enclosure-2 The MoF has clearly decided to reduce Performance Security from existing 5-10% to 3% of the value of the Contract for all existing contracts.	No change
28.	Section-4 TOR Clause 3.5 of Scope of Work Page no. 39	We understand that the plot level database will be given by the respective Planning Authority/ Improvement trust. Consultant need to cross verify on the sample basis.	Yes
29.	Section-4 TOR Clause 3.5 of Scope of Work Page no. 41	We understand that the consultant has to do the 30% random sampling of supplied base map from the ground verification.	Yes
30.	Section-4 TOR Clause 3.12 Page No. 46	Payment on stage 1, 3 and 5 should be released after the submission of the reports or immediately after the incorporation of one time comments received from the respective Planning Authority/ Improvement trust.	As per RFP
31.	General	We request to kindly allow to join Pre-Bid Meeting remotely and share the link.	Not Allowed
32.	Page 10: 1.9/1	It is mentioned that the GIS base map prepared by ORSAC shall be provided with layers of the TOWNS. Kindly clarify whether the time-gap related.	As mentioned in RFP
33.	Page 11: 1.9/5	Kindly allow to deposit EMD by FDR in place of DD if not possible to relax the EMD.	No Change
34.	Page10:1.9/4E	The project scope covers preparation of CDP/Master plan with elaborate scope of work, in such case the package value mentioned for each package covering 5 towns is very low. Kindly consider and enhance the package value.	No Change
35.	Page 11/13: 14 (1)	for completed project, kindly consider the GIS based AMRUT master plans that are published for Public objections/suggestions. Also, Kindly consider Integrated Master plan that covers all the aspect of any town/area as qualified project for eligibility. The "Experience in number of Detailed Master Planning of SEZ or Industrial Park or Area Development planning or Ports spread over a minimum area of 2,000 acres" and "Experience of conducting market demand assessment for new cities/ urban areas/ industrial townships/ clusters/ SEZs/ ports" are asked, that seemed project specific, but the relevance is not clear, a humble request to relax the conditions.	Please refer Table-A SL No.2

SL. No	Clause/Reference No.	Queries	Reply
36.		Experience in projects involving GIS based base map preparation including ground truthing/ Utility Mapping/ Mapping through Survey resurvey using DGPS & ETS/ LULC mapping" this was/is part of AMRUT Master plan projects. Kindly consider Experience of "GIS based AMRUT master plans" for this clause.	No Change
37.	Page 11: 14 (3):	the condition of 150 persons of payroll is pretty odd as such a large team is not required for preparing Master plans. Kindly relax it.	Bidder to submit strength on having more than 150 persons on payroll under SL.13 Tech-2
38.	Page 46: 3.11	the time period of 64 weeks i.e. 16 months are given for each cluster. Kindly enhance the timeline as it is not possible to complete the project within the time mentioned. Also Consider, COVID pandemic situation that cause loss of time if appears again. Also for enhancing package value due to such issues, if occur.	No Change
39.	Page 46: 3.12	the last stage of 15% fee is kept for Government approval, Kindly make the last stage approval till the Master plan approves by Board to be sent to the State Government for approval. As the work of consultant ends at the stage. Secondly Consultant has no say after the Master plan submitted to Authority for further procedures.	No Change
40.	1.9DataSheet S.No. 5)	It is requested to allow EMD exemption for MSME and Startup Organizations.	Please refer Table-B SL. No.12
41.	1.9DataSheet S. No.14, sub point6)	Request to allow participation in this tender as JV/Consortium	Joint Venture not allowed
42.	3. Pre-Bid meeting	Request Directorate of Town planning, Odisha to kindly conduct Pre-Bid meeting through Virtual Mode also to enable us to attend meeting online	Not Allowed
43.	8.Clause 1.3.1Technical Proposal	RSI is not registered with PF. We request Directorate of Town planning, Odisha to kindly consider giving exemption in this case and allow us to participate in the Bidding process.	As per RFP
44.	11.1.9 Data Sheet Technical Capacity	RSI is in the process of converting into LLP Act. We ensure that we will comply within one month from now. Request to consider allowing us to bid	Please refer clause 1.9 SL. No. 14(2)
45.	Page 10 Data Sheet -4(b)	Please keep pre bid meeting physical and online both for larger participation of bidders from across the country or ONLY ONLINE.	No Change
46.	Page-11 Data Sheet 14-(1)Technical Capacity	One lakh or 50 sq.km.in India over the past ten (10)years with completion certificate from Competent Authority.	Please refer Table-A SL No.1
47.	Page11 Data Sheet 14 -(1) Technical Capacity	A practicing architecture/firm will not have 150 professional/staffs pm its roll. The average turnover of 3 Cr. Only will never able to pay salary and other field expenses. This clause needs to be deleted. It will not service any purpose.	Bidder to submit strength on having more than 150 persons on payroll under SL.13 Tech-2
48.	Page 14 Criteria sub criteria under points (E).	Rs. 3 Cr. Is the average turnover ELIGIBILITY during the last 3 years. It should have 7.5 Marks for 3 Cr. Average annual turnover remaining 0.5 Cr. Additional 0.5 Marks UPTO 10 MARKS, as rational allocation under QCBS , 75% marks as minimum score to qualify technically so 7.5 marks for 3 Cr. Annual turnover. The essence of bidding process is quality cum finance so a knowledge/ practicing firm finance should not be	No Change

SL. No	Clause/Reference No.	Queries	Reply
		over weighted under evaluation/bidding process against the backdrop of Covid-19 (last 3 years). Please consider it.	
49.	Page 10 Data Sheet 4(i)	The Contract should be signed at Directorate level on, package wise for effective contract management not at SPA/RIT level.	No Change
50.	Page 11 of RFP Point 12 and Point 13.	Only physical submission as mentioned, NOT ELECTRONIC SUBMISSION ON E PROCUREMENT, PLEASE CLARIFY.	Please refer Clause No.1.3
51.	Page 45 of RFP 3.9 OPERATION AND TRAINING	The Contract duration would be 64 weeks and one additional year more, Please clarify. 3.10 WARRANTY – What Warranty needs to be given after completion of Master Plan, Please Clarify.	Please refer Clause No.3.10
52.	Page 49 of RFP 4.17 GENERAL INFORMATION	EMD is to be submitted separately for which the Bidder intends to bid. Only Rs. 5 lakh as EMD and Rs. ten thousand as tender cost to be paid to bid in all packages. Please clarify this.	Only Rs. 5 Lakh as EMD and Rs. 10,000/- as tender cost to be paid by bidder for offering either for one package or all package.
53.	Page 52 4.25 SIGNING OF AGREEMENT.	The assignment time should be started after receipt of ORSC image data collected from the Directorate of Town Planning, Government of Odisha. Time should not be counted from Lol/Signing the contract agreement, please clarify and consider rationality of this. The signing will be package wise at directorate level not by each specific SPA/RIT. Please consider it for better contract management transparency and information flows at all levels of Department of Housing and Urban Development , Government and Odisha.	No Change
54.	Page 53 of RFP 4.28 PERFORMANCE SECURITY	There will be no additional performance security deduction while paying to Consultant from each invoices. If this is the practice adopted by paying office. It will be 10% performance Guarantee which is applicable only under EPC Construction Contract where 5 years O&M so embedded assets maintenance is warrantee.	As mentioned RFP
55.	Page 54 of RFP 4.31 FORFEITURE OF EMD	This is to be deleted. Not desirable. Nowhere it is mentioned, If you are unable to submit in conformity as desired, EMD will be forfeited.	As mentioned RFP
56.	1.3.1Part1:Technical Proposal	A. It is requested to kindly allow and admit for inclusion of associated experts with bidders as deem required beyond payroll arrangements for delivering best possible outputs in favor of proposed assignments B. Under which TECH Form the requested list to be part of?	A. No Change B. Copy of EPF registration with return for FY 2021-22 and only 6 key experts EPF list to attach in TECH-2
57.	Clause 4 Pg No. 6	The mentioned National Agency do not avail affiliation/recognition to any organisation. The arrangement seems to be institutional and restricted to "Faculty of STCs and RAC-S established at various IITs/NITs; IISc and SPPU" only. Ref. https://www.nrsc.gov.in/Respond_SubmitProjects . Please guide in the regards for incorporated consultancy companies.	This is a suggested requirement for presentation and It is not mandatory.

SL. No	Clause/Reference No.	Queries	Reply
58.	Clause 7 Pg No. 6	We request you to kindly consider association of experts and involvement in projects of bidder for more than one year.	No Change
59.	Clause 14(3) Pg No. 11	Current assignment seeks 6 key personnel with supporting staff. It enables for anticipation of involving inter-alia 25 persons in a package and, considering maximum of 2 packages to be handled by a bidder as proposed in RFP. May the criteria of 'personnel on pay role' be restricted to a minimum of 50 person.	No change
60.	Clause 14(4) Pg No. 11	A. Is it anticipated to appoint and depute a qualified project manager/ coordinator with subordinating technical staff in the proposed office? Kindly guide. B. Also, please suggest if any key professional experts are anticipated/ expected to be stationed at Bhubaneswar?	A. Yes B. As per RFP
61.	Clause 14(6) Pg No. 11	We request you to kindly allow Joint venture/ Consortium for bidding and performing by delegating responsibility to the lead bidder for accomplishments of the assignments.	Joint Venture is not allowed
62.	Clause 1 (A)Pg No. 13	We request you to kindly allow details and credentials as work orders, agreements and a like for ongoing assignments also, for consideration and evaluation purpose, showing strength of bidder.	As per RFP
63.	Clause 1 (B)Pg No. 13	It is requested to kindly consider the experience of preparation of Development Plan/ Master Plan/ Local Area Plan/ TP Schemes as spatial planning experience for Special Investment region (SIR) Or Detailed Infrastructure planning and design for Industrial estate/ area planning	No Change
64.	Clause 1 (C) Pg No. 13	Many spatial planning projects and assignments includes inherent component related to market demand assessment. May such assignments be allowed for inclusion, consideration, and evaluation.	No Change
65.	Clause 3 (a) (d)Pg No. 14	Currently proposed assignment is envisaging to ensure urban development agenda to be worked out under the provision of State Government legislation and national practices. International practices are followed under different legal provisions, hence may it be omitted from sought experience of proposed team.	No Change
66.	3.5 <u>Scope of Work</u> Pg No. 39	Currently, under prevailing guidelines of AMRUT Mission, GoI, several Development Plan preparation activities for urban areas are taken up. Is the guideline to have implications for the Currently proposed assignments?	As per the RFP
67.	<u>General documentation</u> Pg No. 5	Are site visits prior to bidding to be conducted?	Not at all
68.	1.9 data Sheet Clause 4 (C)Pg No. 10	We request you to kindly extend the time for submission of bid – PPD by at least 10 days from the currently proposed submission deadline.	No change on bid submission dates
69.	<u>SECTION- 1</u> 1.3.2, para-2	The tables do not seem to have provision for mention of GST. Please guide if it needs to be mentioned, which way?	Bidders to quote as per price bid format.
70.	3.5 Scope of Work – STAGE-VI Page 43	Is the financial analysis to evaluate capacity of a ULB to be undertaken towards justification of investment plan in support of action plan? Shall interventions for Financial Operation Plans addressing capacity of ULB to absorb funds, to be drawn? Please guide.	As mentioned in RFP

SL. No.	Clause/Reference No.	Queries	Reply
71.	3.5 Scope of Work- STAGE-VI – Last bullet - Page 43	Please guide for the level of detailing anticipated/ required related to evolution of MIS Mechanism. Is the itemized cost estimates with specifications to be drawn? It is understood that a schematic description shall be sufficient to initiate detailed implementation exploration at a later stage.	Bidder to submit a progress report in a MIS format given by DTP.
72.	3.5 Scope of Work – STAGE-IX– Physical attributes– d)	Please suggest for deliverable scale in mm: meter / cm : meter or R.F. scale OR shall it be followed as suggest under State Acts/ National level provision in AMRUT Guidelines for preparation of GIS-Based Master Plans?	Composite Digital map of CDP/Master Plan area printable in 8 inches to 1-mile scale/ 4 inches to 1 mile/ 2 inches to 1-mile scale fit to A0 size.
73.	8	Considering the nature of the project and site location it is recommended to have QCBS as 80:20 instead of 70:30.	No Change
74.	8	We recommend modifying the condition that 'bidders can be given maximum TWO packages' as a single package for complete scope. Besides the reason mentioned above, splitting into small packages may also result into award of package to small time consultants of lesser repute which may impact on quality of deliverables/ Development Plan of the state.	No Change
75.	7	Please modify the tender submission mode as online bidding as per Govt of Odisha e-procurement procedure.	No Change
76.	49	Please amend the clause as under: 'the consultant shall be liable to penalty @ 0.05% of the value of work order in respective phases for every week'	No Change
77.	53	Due to slowdown in economy due to Covid 19 pandemic persisting please amend the Performance security as @ 3% (Three) cost of the value of the bid	No Change
78.	46	Please amend the stage payment percentages as under: SI no. 1. Inception Report - 15% SI no 2- On acceptance of survey Status Report-20% SI no. 3 -On submission of draft CDP/Master Plan & validation of GIS Data base- 20% SI no. 4- On acceptance of draft CDP/Master Plan-10% SI no 5 -On submission of final CDP/Master plan & validation of GIS Data base- 30% SI no 6 -After approval of CDP/Master plan BY Government- 5%	No Change
79.	1	Request you to consider the extension of bid proposal submission date for Proposal by at least 3 weeks from the proposed Due date.	No Change
80.	48	Please clarify the delays which are beyond the control of consultants or any delays due to Review and Approval procedure by Client will not be considered under the delay/ penalty clause.	As mentioned in RFP
81.	46	The time schedule for submission of Inception report - 2 weeks is very short considering the area and scope of work	No Change
82.	1.3.1 Part 1: Technical Proposal (Page 5)	We request the Client to consider Bank Guarantee (BG) as an acceptable mode for submission of EMD amounting to Rs. 5 Lakh, also. Further, we request the Client to share Bank Guarantee template for submitting the EMD in BG form.	No Change

SL. No	Clause/Reference No.	Queries	Reply
83.	1.3.1 Part 1: Technical Proposal (Page 5)	We understand that documentary evidence like SGST Registration Certificate/ Copy of Lease deed / Local Office Address would be submitted in Technical Proposal to substantiate availability of office infrastructure in Odisha, please confirm Details of GIS/survey details would generally be procured through Head Office thus copy of invoice/ List of hardware/software would be enclosed as well, please consider.	Yes
84.	1.3.1 Part 1: Technical Proposal (Page 6)	We understand that supporting documents like work order/agreement/copy of invoice/any other documents substantiating that the Consultant worked with agency (like NRSC/Survey of India/ Gov't of India/ State Remote sensing Centres) would be acceptable in compliance of the above RFP condition, please confirm.	AS PER RFP
85.	1.3.1 Part 1: Technical Proposal (Page 5)	We request the Client to provide estimated person-months for the assignment, not stated in the Data Sheet and the Terms of Reference.	Please refer Tech-10
86.	1.3.2 Part 2: Financial Proposal (Page 6)	We request the Client to share basic rates/ price would have considered for estimating the base price as mentioned in table No.1. We also understand that consultant are allowed to submit their financial bid within + / - 10% on the indicated base price, please confirm.	Financial bid quoted less than -10% from the base price will be rejected by the authority
87.	1.3 Submission, Receipt and Opening of Proposals (Page 7)	1. We understand that technical proposal for all the packages would be same incase case consulting firm participating in more than one package whereas separate financial proposal (package wise) need to be submitted, please confirm. 2. We also understand that Original (Single Set) of Technical Proposal (Part-1) and Financial Proposal (Part-2) will be submitted along with One soft copy of Technical Proposal, in PDF format on CD/ Pen drive, please confirm.	1. Yes 2. Yes, One Technical Bid for all package and individual financial proposal for each package.
88.	1.4 Proposal Evaluation (Page 8)	Instead of QCBS (70:30), we would like to suggest that QCBS (80:20) method would be more appropriate when base price has been indicated by the Client. Please consider	No change
89.	1.9 Data Sheet, Sr. No. 4 (Page 10)	We request the Client to provide sufficient time after publishing minutes of Pre-Bid meeting/ clarifications as generally considered minimum 21 days from the last date of issue of clarification/ corrigendum for bid preparation and submission. We request the Client to consider extending PDD for sufficient period and enable participants (consulting firms) to prepare a comprehensive response and hard copy submission.	No Change
90.	Criteria, sub-criteria point system for evaluation of Technical Proposal are (Page 13 & Page 14)	We request the Client to allow repetition of same project experience fulfilling different Criteria mentioned at Sr. No. A, B, C & D or otherwise reduce number of projects to max. 2 (two) for full marks for each of the Criteria Sr. No. A, B, C & D.	Please refer to Table-A. SL No 1 & 2, & RFP
91.	Criteria, sub-criteria point system for evaluation of	We request the Client to extend period from 10 years to 15 years for showcasing relevant experience since last 3 years would not be taken into consideration due to COVID 19 pandemic.	No change

SL. No.	Clause/Reference No.	Queries	Reply
	Technical Proposal are (Page 13)		
92.	Criteria, sub-criteria point system for evaluation of Technical Proposal are (Page 13)	We request the Client to consider ongoing relevant experience where at least DFR (draft stage deliverable) has been successfully submitted; would be substantiated through Client's correspondence	No change
93.	Criteria, sub-criteria point system for evaluation of Technical Proposal are (Page 13)	We understand that JV/consortium is not allowed in that case you may consider Consulting firm's Group (Parent/ Sister/ Associate) Firm's credentials for qualification and scoring as generally considered by Govt. Clients.	No change
94.	3.12 STAGES OF PAYMENT (Page 78)	We request the Client to make a provision for 10% payment as mobilisation advance	No change
95.	Page 52, Clause 4.15	<p>Right to terminate the contract is completely one sided and arbitrary, wherein there is no such right given to Consultant. Consultant should have termination right.</p> <p>a) In case the client commits the material breach of any of the terms & conditions specified in the contract and is called to rectify such breach and if client fails to rectify the same within the notice period or such extended or further period as agreed between the parties.</p> <p>b) Client's default in making payment of the monthly fees or other dues payable herein on their respective dues date stipulated and such default of undisputed amounts continues for 45 days.</p> <p>Due to force majeure events work is interrupted for period of 60 days</p>	As mentioned in RFP
96.	Clause no.1.9	Considering the scope of work as per RFP document, the multi dimension expert & resource which can be hired for project to project basis. This criteria of at least 150 people on payroll shall be removed. Please consider this request.	Bidder to submit strength on having more than 150 persons on payroll under SL.13 Tech-2
97.	documentation clause (f) Pg No. 5	We request you to kindly include experience of associated experts related to particular field of expertise which are not on-roll but providing services to the organisation. This will provide more strength to the proposed assignment.	As per RFP.
98.	Clause 14 (3) Pg No. 11	We request you to kindly reduce payroll employees from number 150 to 50 as the assignment requires only 6 persons with particular expertise.	Bidder to submit strength on having more than 150 persons on payroll under SL.13 Tech-2
99.	Clause 1 (B) Pg No. 13	It is requested to kindly include experience of preparing Development Plan/Master Plan/Local Area Plan/TP Schemes as spatial planning experience for Special Investment region (SIR) Or Detailed Infrastructure planning and design for Industrial estate/ area planning.	No change

SL. No	Clause/Reference No.	Queries	Reply
100.	Clause 4 (C) Pg No. 10	We request you to kindly extend the time for submission of bid by at least 15 days from the currently proposed submission deadline.	No change
101.	Clause 14 (6) Pg No. 11	We request you to kindly consider ongoing assignments along with work orders, agreements and other related documents to show strength of the bidding consultant.	No change
102.	Clause 14 (6) Pg No. 11	we request you to kindly allow consortium / Joint Venture along with responsibility of the main partner which will allow to bring-in more expertise pertaining to the proposed assignment.	No change
103.	Proposal are: Pg No. 13	In any Spatial Planning related projects, these activities are part and parcel of the assignment. Hence, we request you to kindly allow to show expertise of the same even if projects are duplicating with category A and Category B of the Criteria, sub-criteria point system for evaluation of Technical Proposal.	No change
104.	Item no 14 Eligibility criteria Technical capacity Sr no 3	It can be reduced to the requirements. Please reduce it to 50. For turnover of Rs. 4Cr, we have 51 employees.	No changes in turnover. Bidder to submit strength on having more than 150 persons on payroll under SL.13 Tech-2
105.	Criteria, Sub criteria point system for evaluation of technical proposals	This is related to Industrial development and for Master Plan for town detailed area planning will not require. Please remove this criteria.	Please refer Table-A. & RFP
106.	Key Personal	When it is work within India it should be 10% within India or anywhere. Experience matters.	No change
107.	SI No. 14 (2) of 1.9	Please clarify whether a Foreign Company is eligible to participate, if it has a duly registered Branch Office in India (Certificate issued by ROC is hereby attached for your reference.)	As per RFP
108.	SI No. 14 (3) of 1.9	The bidders must have at least 150 persons in their payroll as full time/contractual employees as on 30/11/2022. Please clarify, which document do you need as evidence for the same.	Bidder to submit strength on having more than 150 persons on payroll under SL.13 Tech-2
109.	Page No.72	As per our experience in similar nature of projects, understanding of the TOR and the complexity of the project, we request you to allow the Joint Venture/ Consortium	Not allowed
110.		You are requested to keep the sample size 5% instead of 20% for Stratified Random sample household survey.	Please refer Table-A.
111.	Page No. 79	The Directorate of Town Planning in consultation with the concerned Planning Authority shall form a core Technical Group consisting Please elaborate the time / duration within which this committee will be formed as the timeline of the project will also get affected.	As mentioned in RFP
112.	Page 1	Requesting you to allow pre bid meeting through Video Conferencing mode too for more participation across India. Requesting you the share the meeting link.	No change
113.	Page 1	We request you to provide at least two weeks of time for submission of a qualitative techno-commercial bid after publishing of response to the pre bid queries	No change

SL. No.	Clause/Reference No.	Queries	Reply
114.	1.3.1 Part 1:	As per the recent guideline issued by GOI especially for the service level MSMEs and According to the Circular # F.No. 22(1)/ 2003/ EP& M, dated 29.7.2003 from Office of the Development Commissioner (MSME) EP&M Division, GOI MSME Certificate holder can avail, Exemption from payment of Tender Fee and Earnest Money Deposit Waiver of Security Deposit up to the Monetary Limit for which the unit is registered , and Turnover (Price Preference) over the quotation of large scale units Micro and Small Enterprise (MSME) as per their registration are being exempted from submission of EMD, performance bank guarantee as per the policy of government in most of the recent tenders. We request you to please consider the same and allow MSMEs companies' exemption from Tender Fee and EMD.	Please refer Table-B SL. No.12
115.	Page No. 5	Documents in support of affiliation/ recognition by any national agency (like NRSC/Survey of India/ Gov't of India/ State Remote sensing Centres) We presume that this is not a mandatory criterion for participation. Kindly Confirm?	Yes this is not mandatory
116.	Page No. 11	We request you to amend the clause as: The applicant should have (1) Experience in the preparation (completion) of CDP/statutory Master Plan in GIS format with completion certificate from competent authority.	No Change
117.	Page No. 11	The bidders must have at least 150 persons in their payroll as full time/contractual employees as on 30/11/2022. Since only two groups will be awarded to the successful bidder. We request you to reduce the number of resource required and change the clause as: The bidders must have at least 50 persons in their payroll as full time/contractual employees as on 30/11/2022.	Bidder to submit strength on having more than 150 persons on payroll under SL.13 Tech-2
118.	Page No. 11	In view of the vast and diversified nature of work which involves GIS based mapping, Planning and Survey with stipulated time limits, joint ventures /consortiums can be an added advantage to executing the work efficiently. Hence request you to allow Joint ventures/consortiums for the same.	Not allowed
119.	Page No. 13	We request to change the clause as: Experience in number of Urban and Regional Planning Projects/ Master Plan/ Development plan Regional and Sub-Regional Plans in GIS format. Documentary evidence, at least, copy of few pages of contract agreement / letter of award from Authority /Completion certificate needs to be enclosed. Each Project carries 4Marks (Maximum of 5 Projects)	Please refer Table-A.
120.	Page No. 13	We request to change the clause as: Experience in number of Detailed Master Planning of SEZ or Industrial Park or Area Development planning or Ports or Zonal Planning or CDP of a city/town anywhere in India or abroad. Each Project carries 2Marks (Maximum of 5 Projects)	As per RFP
121.	Page No. 13	We request to change the clause as: Experience in planning with coastal/ river system based urban development. With focus in climate resilience and nature-based solutions in India/Asia Each Project carries 2Marks	As per RFP
122.	Page No. 13	We request to change the clause as: Experience in projects involving GIS based base map	As per RFP

SL. No	Clause/Reference No.	Queries	Reply
		preparation including ground truthing/ Utility Mapping/ Mapping through Survey resurvey using DGPS & ETS/ LULC mapping, other than above declared projects value above Rs.50 Lakhs. Documentary evidence/ copy of few pages of contract agreement/letter of award from Authority need to be enclosed.	
123.	Page No. 36	Please specify the period of base map provided by ORSAC to consultant. Since we have to create a projection plan of 2050 AD, we suggest you to kindly consider a fresh base mapping using recent High Resolution Satellite Imagery in case the Base map is more than 1 year old. This will minimize the effort, cost and time.	Period of base map consisting different years from 2011 to 2014 of different towns.
124.	Page No. 36	We suggest you to develop an Independent Desktop Application/ Open-source technique for the sustainability management in the future. Also, we understand that the only one application shall be developed to integrate all the packages attributes in the software. However, the consultant will have only 2 packages then how shall the consultant calculate the cost of software of the Portal development? Please specify?	No applications to be developed
125.	5&1.3.1 (h)	Documentary evidence of preparation of GIS based CDP/ Master Plan for at least 1 (one) town/ part of the town covering minimum 1Lakh population/50 square kilometer area. We request for addition of Draft Development plan for at least (one) town with the existing clause.	Part completion will not be accepted
126.	11 & 1.9 (14) 1	We request for addition of Draft Development plan for at least (one)town and part completion to be expected for CDP/ statutory Master Plan in GIS format covering one/ part of the town with a minimum 50 Thousands population/ 20 square kilometre area in India over the past ten (10) years with completion certificate from competent authority.	Part completion will not be accepted
127.	11 & 1.9 (14) 6	As there are different modules of work mentioned in the RFP , We request for amendment of this clause allowing joint/ Consortium bid in the tender.	Not allowed
128.	12 & 1	We request for addition the professional experience of GIS work with the existing experience clause for Team Leader. e.g GIS base map preparation/ Survey & mapping work experience	As per RFP
129.	12 & 2	We request for addition the professional experience of GIS work with the existing experience clause for Project Manager cum planner. e.g GIS base map preparation/ Survey & mapping work experience	As per RFP
130.	13 & 5	Requesting for amendment of minimum 2 years of experience in planning segment.	As per RFP
131.	13 & B	We request for inclusion of Draft Development plan in GIS format covering minimum 50 K Population.	Draft stage cannot be taken as Experience.
132.	13 & C	Experience of conducting market demand assessment For new cities/ urban areas/ industrial townships/ clusters/ SEZs/ ports over the past seven (7) years. Each Project carries 2Marks We are requesting remove this clause.	No change
133.	page No: 14 (1)	We understand that the RFP mentions to have experience in area of 50 sq km with population of minimum 1 lakh. However, for more participation of competitive bidders, we request you to consider an area of 15 Sq. Km or more along with no population bar.	Please refer Table-A SL No.1


SL. No.	Clause/Reference No.	Queries	Reply
134.	Page No-13 (B)	M/S Ecometrix has executed for area development planning for Cuttack Municipality in area of 170 sq. km=42007.9 Acre under project "implementation of Household feasibility study for House Sewer Connection in the Cuttack city" the scope of work was satellite image, Georeferencing, cadastral, GIS mapping, asset survey, household survey, drawings, master plan, LULC, TS/GPS/ETS & report etc. Kindly consider the experience certificate for marking and technical eligibility.	As per RFP
135.	page No:16-B	Regarding completion certificates: Request to allow in progress projects for consideration of Area Development Planning of BDA-TP Schemes (Please consider Billing document as proof to know the exact progress of project instead of completion certificates as it is pending at client end)	Not Allowed
136.	Page No: -16 (C)	We assume that any project like "city sustainability framework" (USAF) under guidance of District head (collector), UNHABITAT may be considered as market demand assessment for Urban Areas. Experience certificates will be attached for proof. In this context Ecometrix shall submit the experience certificates of Vyasagar ULB and Jajpur ULB. Kindly confirm	As per RFP
137.	Page No:49	15% of consultancy fee as mentioned at point 8 of the above table, is to be released in favour of the consultant in case Government approval is not obtained to the final Master Plan submitted within 24 weeks of its submission. Please consider it 08 weeks.	No change
138.	Pg. 10	Last date for submission of bids-15.02.2023 till 4 PM It is requested to extend the deadline upto 10 days for more participation of bidders.	As per RFP
139.	Page 8	We request you to consider any general base map creation and GIS based property survey application for evaluation in place of Master Plan work	No change
140.	Page 8	We assume that single EMD of 500000 will be applicable for all the 10 packages	Yes
141.	Page 8	We assume that Tender Fee of 10000 will be applicable for all the groups even if we are applying for all the 10 packages	Yes
142.	Page 14	Request you to allow Joint Venture or Consortium for the given project	Not Allowed
143.	Page 15	We request you to let us provide the CVS of the professionals after the evaluation of the project or at the time of	Not Allowed
144.	Page 16	We request you to consider 1 project and assign full marks	Not Allowed
145.	Page No. 5, 11, 53	The firm registered with MSME shall be exempted from submission of EMD as per rule of GOI, so that start-ups & small organizations can participate for the RFP process.	Please refer to Table-B SL. No.12
146.	Page No. 3	The firm has to submit Demand Draft for Rs.10,000/- (Ten Thousand) non refundable and Rs.5,00,000/- (Five lakh) towards Tender Fee and EMD respectively drawn in favour of " Director of Town Planning, Orissa" along with the bid documents. No separate package wise Tender Fee/ EMD is required.	One EMD and One Tender fee for all Packages.
147.	Page No. 11 and 13	May we request to include on-going projects to make bid more competitive. Sub consultancy work for the same project may please be included.	Not Allowed

SL. No	Clause/Reference No.	Queries	Reply
148.	Page No. 11	We request you to include DPR on smart cities / villages in the existing clause having similar kind of scope.	Not Allowed
149.	Page No. 40	Can we assume Records of Right (ROR) data of government lands including forest area will be provided to the consultant. Please clarify.	yes
150.	Page No. 39 Page No. 48	Planning Authority/Regional Improvement Trust will provide the following inputs. - Image Derived Digital Revenue cadastral maps of the Master Plan Area in soft copies. - Digital GIS based existing land use map prepared from satellite images on GIS platform. Provide necessary authorization for procurement of revenue maps, satellite imagery and any such information relevant to the preparation of CDP/ Master Plan	Planning authority shall provide authorization for procurement of Any other data required to be purchased by the bidder to accomplish master plan activity.
151.	Page No. 3	To encourage and promote govt. of India's "Make in India" initiative, we request you to kindly exempt MSME/NSIC registered organizations from paying BID Security (EMD) or to allow to pay the EMD in BG.	Please refer Table-B SL. No.12
152.	Page No. 2	Kindly allow One Technical Bid for all Packages and Separate Financial Bids for each package.	Yes
153.	Page No. 16	Final approval of master plans takes a lot of time. Kindly accept projects which are completed up to the draft stage including objection hearing on the proposals.	Not Allowed
154.	Page No. 16	Experience in number of Detailed Master Planning of SEZ or Industrial Park or Area Development planning or Ports spread over a minimum area of 2,000 acres over the past ten (10) years with completion certificate from competent authority (Equivalent the area of Project Area) anywhere in India or abroad. Kindly consider removal of this clause and adding more marks to the master plan experience.	As per RFP
155.	Page No. 3	Experience of conducting market demand assessment for new cities/ urban areas/ industrial townships/ clusters/ SEZs/ ports over the past seven (7) years. Please confirm if projects involving demand assessment for housing requirements would be eligible under this clause.	Not Allowed
156.	Page No. 53	Kindly reduce this requirement to 5% sampling. Contact survey has become a very difficult proposition post Covid period and covering 20% of household will be a very big challenge and difficult to accomplish.	Please refer Table-A
157.	Page No. 49	Please allow and specify that payment will be done town-wise as per stages completed.	Yes. Payment will be done Town-wise as per stages completed
158.	Page No. 49	Please specify that time required for approval of stages by authorities would not be considered under the given timeline and would be given extra.	No.
159.	Page No. 13	Ports are mentioned under the eligible projects for the Master Plans of urban areas. Whereas, there is no mention about Infrastructure Master Plans, Detailed project reports, Smart City Projects, Traffic and Transportation planning projects which are more relevant to this present project. As such, we request to consider Infrastructure Master Plans, Detailed project reports, Smart City Projects, Traffic and Transportation planning projects are also eligible projects.	Please refer Table-A & RFP

SL. No.	Clause/Reference No.	Queries			Reply																											
160.	RFP Section 3.5	We understand that any statutory approval is not part of scope of work, please confirm.			As per RFP																											
161.	3.10	Bidders to submit Security Deposit as Performance Guarantee to the tune of 5% (five) of the tender value which will be released after completion of three (3) months from the date of submission of final Master Plan.			Yes																											
162.	3.11	We understand that the time take for notification, approval of stages from Concerned departments / MC/Town Planning etc of CDP/MP is over and above the timeline mentioned in RFP. Please Confirm.			As per RFP																											
163.	3.12. Schedule of Payment	<table><tr><th>Sl. No.</th><th>Fees to be paid in % of consultancy fee</th><th>Stages of payment</th></tr><tr><td>1</td><td>5%</td><td>Inception Report</td></tr><tr><td>2</td><td>5%</td><td>After submission of concept report</td></tr><tr><td>3</td><td>15%</td><td>On submission of Status Report & validation of GIS database</td></tr><tr><td>4</td><td>15%.</td><td>On acceptance of Status Report & validation of GIS data base</td></tr><tr><td>5</td><td>20%</td><td>On submission of Draft Master Plan.</td></tr><tr><td>6</td><td>10%</td><td>On acceptance of Draft Master Plan</td></tr><tr><td>7</td><td>15%</td><td>On submission of final Master Plan.</td></tr><tr><td>8</td><td>15%</td><td>After approval of Master Plan by Government</td></tr></table>	Sl. No.	Fees to be paid in % of consultancy fee	Stages of payment	1	5%	Inception Report	2	5%	After submission of concept report	3	15%	On submission of Status Report & validation of GIS database	4	15%.	On acceptance of Status Report & validation of GIS data base	5	20%	On submission of Draft Master Plan.	6	10%	On acceptance of Draft Master Plan	7	15%	On submission of final Master Plan.	8	15%	After approval of Master Plan by Government	No change		
Sl. No.	Fees to be paid in % of consultancy fee	Stages of payment																														
1	5%	Inception Report																														
2	5%	After submission of concept report																														
3	15%	On submission of Status Report & validation of GIS database																														
4	15%.	On acceptance of Status Report & validation of GIS data base																														
5	20%	On submission of Draft Master Plan.																														
6	10%	On acceptance of Draft Master Plan																														
7	15%	On submission of final Master Plan.																														
8	15%	After approval of Master Plan by Government																														
164.	4.17	Each eligible bidder can be given maximum of two packages. In this regard, we request to allow bidder to apply for all 10 packages on submission of EMD of an amount 10 Lakhs (5 lakhs EMD for a package).			Bidder can apply for all 10 packages and One EMD and One Tender fee to be deposited for all packages.																											
165.	4.20	Bidder allowed to submit financial proposal for all packages but can be given maximum TWO packages.			Yes																											
166.	4.30	We request that, all the Consultants be Exempted from paying these fees as per Gol guidelines and as per the MSME Act. Under MSME Act, all MSME firms should be exempted from payment of fees towards EMD, Bid Processing and purchase of tender documents.			Please refer to Table-B SL. No.12																											
167.	01	We request you not to consider this point as it has no relevance to present project. We request you to kindly consider the below technical capacity. Technical Capacity: The consultants shall have experience in respect of similar projects which includes, preparation of Master Plan/General Town Planning schemes/ Metropolitan Development Plan/Any other Development Plan/Regional and Sub-Regional Plans as mentioned below :- (minimum of 3 projects) * Preparation of at least one GIS based Master Plan/GTP Scheme is mandatory in which the project area shall not be less than 50 sqw.kms. *At least Two Master Plan project from similar category projects as mentioned above should be			Please refer to Table-A																											

SL. No	Clause/Reference No.	Queries	Reply
		completed with proof of completion certificate or the approved Government Orders.	
168.	03	We request to kindly consider 2 Crores as a turn over.	No Change
169.	04	Please allow the Proprietorship firm	As per Clause 1.9 serial No. 14(2)
170.	02	We request to kindly consider 1.7 Crores as a turn over.	No Change
171.	04	<p>We request you not to consider this point as it has no relevance to present projects.</p> <p>Technical Capacity: The consultants shall have experience in respect of similar projects which includes, preparation of Master Plan/ General Town Planning Schemes/ Metropolitan Development Plan/ Any other Development Plan/ Regional and Sub-Regional Plans as mentioned below:- (minimum of 3 Projects)</p> <p>*Preparation of at least one GIS based Master Plan/ GTP Scheme is mandatory in which the project area shall not be less than 50 sq.kms. At least Two Master Plan project from similar category projects as mentioned above should be completed with proof of completion certificate or the approved Government Orders.</p>	Please refer Table-A SL No.1
172.	01	We request to kindly consider 1.5 Crore as a turn over.	No Change

The meeting ended with vote of thanks to and from the chair.


 Director
 Town Planning, Odisha
 Bhubaneswar

ANNEXURE-1

Members present in the Pre Bid Meeting on consultancy services for preparation of GIS/RS based Comprehensive Development Plan/Master Plan for 62 towns of Odisha under 10 packages, in response to the advertisement No MP-103/22-62/DTP, dt 06.01.2023 held on Dt. 24.01.2023 at 11.30 A.M., in the office Chamber of the Director of Town Planning, Odisha, Bhubaneswar.

Sl. No.	Name & Designation	Firm Name	Mobile No. & E-mail	Signature
1	² Bishanta Kumar Mechanical DTP	³ DTP	⁴ 943224528 -	⁵ [Signature]
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3	P. K. Mohapatra	Procurement Specialist HODD	9437000254	[Signature]
4	GOWTHAM D, URBAN PLANNER	SKY GROUP Bangalore.	8220057832 goutham@skygroup.co.in	[Signature]
5	Bijay Mohapatra Pg. Manager	Feedback In Progress Gyandurga	90938373686 bijay.mohapatra@feedbackindia.org	[Signature]
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13	Aharna Roy Sr. Urban Planner	SREI Infrastructure Finance Ltd.	8017066131 e-aharna@aroi.com	[Signature]
14	Satyajyoti Sahoo	EGIS India Pvt. Ltd.	8249248004 satyajyoti@egis-india.com	[Signature]

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